

Patient Participation Group (PPG)- MEETING MINUTES

Held On: Wednesday 10th September 2014

	AGENDA ITEM	DISCUSSION
1	Present	Ed, Margaret, John, Desmond, Katie, Lauren
2		Discussion/Overview of last meeting minutes
	Next Meeting date:	Tuesday 11th November 17:30-19:00 Room OA15(3rd Floor) Meetings will be held every 2 months
		Setting an agenda <ul style="list-style-type: none"> • prominent conditions & offered/not offered • New chairs- are they suitable or convenient for different patients; ie mothers with pushchairs, wheel chair users • Vegan/Vegetarian speaker/other external speakers to come down/workshops • Access to health records online • Locality contacts • Medications- patients not understanding what they are taking/implications of taking them-being educated
		Discussion on care record viewing online-idea is to empower us in holding this access to our own record. Accessing care record on your mobile- embraced- option is available Put information up re care record viewing on TV screen & website Thoughts on patients viewing their care record- Controversial/embraced/empowerment-
		Put information up re PPG on website

		<p>Idea- Having someone in the surgery to help patients access their records online.</p> <p>Use of space- having another helpdesk/navigation desk to do this</p> <p>Age UK are examples of a group that are going into surgeries to educate people</p>
		<p>Advertise what is available to patients; ie workshops, helpsheets, groups-with use of newsletters/website/booklets/posters/leaflets</p>
		<p>Asthma- Which inhaler is used for what? What is the difference between different inhalers? What triggers asthma?</p>
		<p>Idea- Using the board for educational purposes- different conditions monthly</p>
		<p>There is a self-care week in November run by the Royal College of General Practitioners (RCGP)- explore</p> <ul style="list-style-type: none"> • How we can get free material • How the practice can get involved
		<p>Look at Long term condition events and information for patients</p>
		<p>Vegetarian/Vegan society speaker will be coming down for a talk for the locality</p> <p>We need to look for a big enough space for this talk i.e; library</p> <p>Date provisionally will be 1st week in December, around 6pm on a weekday</p>
		<p>Ask Dr Abbasi to come along to next PPG meeting-15 minute slot</p>
		<p>Get opinions of clinicians as to what conditions to focus on in next meetings</p>
		<p>Discussion on CCG & what they do.</p> <ul style="list-style-type: none"> • What they can do, particularly for us. • How we can influence their decisions. • How decisions are made • What is the current budget for the PPG/how can we use it? • Practices get 35p per registered patient • The practice currently has aprox. 12,600 patients

		<p>Unplanned admissions- using our ideas on educating patients to reduce hospital admissions</p> <p>Encourage patients to have personalised care plans/be more involved and aware of their own health</p>
		<p>By march we will need to have come up with an action plan</p> <ul style="list-style-type: none">• Will need 3 priorities• Have a rough action plan before Christmas <p>Prior to next meeting, the template we need to use for the action plan will be advertised</p>
		<p>Idea- We could advertise our meeting in local 'Lambeth Talk' booklet</p>